

**CONSTITUTION AND BY-LAWS  
ADRIAN AMATEUR RADIO CLUB, INCORPORATED  
ADRIAN, MI**

(Revised 1984)  
(Revised 1989)  
(Revised 1991)

**ARTICLE I**

The name of this organization shall be the **ADRIAN AMATEUR RADIO CLUB**.

**ARTICLE II: PURPOSE**

To further the cause of Amateur Radio, to teach Radio Fundamentals, code, and to hold classes for the same. To further exchange information and co-operation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community. Recognition and enhancement of the value of the amateur service to the public as a voluntary non-commercial communication service, particularly with respect to providing emergency communications. Continuation and extension of the amateur's proven ability to contribute to the advancement of the radio art. Continuation and extension of the amateur's unique ability to enhance international good will.

**ARTICLE III: MEMBERSHIP**

**Section 1.** Any Person subscribing to the purpose and constitution and by-laws of this organization shall be eligible for membership.

**Section 2.** Anyone with a bona fide interest in amateur radio shall be eligible for membership.

**Section 3.** The types of membership shall be regular, family, life and student.

Regular members enjoy all rights .and privileges of membership.

Student members enjoy all rights and privileges of membership except voting. A student is defined as a person under 22 years of age and living with or under the direct financial support of their parents or legal guardian.

**Section 4.** Application for membership must be made on the club application form and accompanied by the initiation fee (price of name tag).

**Section 5.** Applicants must be recommended by a regular member in good standing and approved by the Board of Directors.

## **ARTICLE IV: OFFICERS AND ELECTIONS**

**Section 1.** The officers of the Adrian Amateur Radio Club Shall be President, Vice President, Secretary, and Treasurer.

**Section 2.** All officers shall be elected for a term of one year by a majority vote of the active membership in attendance at the election meeting

**Section 3.** Election of officers shall take place during the month of October each year.

**Section 4.** All officers must be a regular active member in good standing for six (6) months and hold a valid Amateur Radio License.

**Section 5.** No member shall hold two elected offices at the same time.

**Section 6.** All nominations shall be from the floor; all voting by written ballot.

**Section 7.** The President shall appoint an election committee to officiate during elections.

**Section 8.** Nominations shall be made one month previous to the annual election and the names of the persons nominated will be printed on standard ballots to be distributed to the regular members in good standing in attendance at the election meeting.

**Section 9.** Any person who has been nominated for office and wishes to decline nomination shall state his reasons for declination verbally, otherwise his name will be attached to the ballot for voting.

**Section 10.** Officers may be removed from office by a majority vote of 10 the active members in good standing. This must be done by written ballot.

**Section 11.** Any person who has not previously notified the president or secretary of reason for absence from the nomination meeting shall be declared ineligible for office.

**Section 12.** In case the President's office is vacated, the vice-president becomes President and an election For vice-president is held.

## **ARTICLE V: DUTIES OF OFFICERS**

**Section 1.** The duties of The President shall be: to preside at all meetings; to uphold this constitution and its by-laws; to sign all official documents; to appoint all committee chairmen; to act as ex-officio Of all committees; appoint all Officers pro term; to perform all other duties pertaining to the office

**Section 2.** The vice-president shall assume all the duties of the President in his absence and perform such other duties as are delegated to him by the President.

**Section 3.** The Secretary shall keep an accurate record of the procedure of meetings; send out all meeting notices; conduct all official correspondence of the club; call the roll of officers and keep a record of attendance at meetings; and care for the visitor's register.

**Section 4.** The Treasurer shall maintain a balance of Income expenditure and accounts. He shall have joint control of any bank accounts with the President.

He shall receive and keep an accurate report of all monies of the club.

He shall notify members of delinquent dues. He shall pay all orders drawn of him when duly approved by the membership.

**(Revised 8-4-89)** The membership shall give the board authority to spend up to \$250.00 amount of money each month without prior approval of the membership at a club meeting.

## **ARTICLE VI: BOARDS AND COMMITTEES**

**Section 1.** There shall be a Board of Directors. This shall consist of the President, Vice-President, Secretary, Treasurer, the immediate past president and three members elected from the membership by ballot at the first regular meeting following the election of officers.

**Section 2.** The Board of Directors together with the officers of the club shall appoint a custodian to take charge of club property, shall care for club investments, shall act in an advisory capacity to the President and report to the membership on all matters referred to them.

## **ARTICLE VII: DUES**

**Section 1.** The dues for all members (except students) of the Adrian Amateur Radio Club shall be a fee set by the Board of Directors and can be changed by Board action, subject to the approval of the membership.

**Section 2.** Dues are payable for the following year at the June meeting and a grace period of three (3) months will be given. All members dues must be paid in order to vote in the October election meeting.

**Section 3.** Dues for full-time students shall be one-half (1/2) of the regular dues.

**Section 4.** New members shall pay dues pro-rated on a calendar year (12 months).

**Section 5.** Extra family membership (wife, husband, son, daughter) is two dollars (2.00) per year.

**Section 6.** Life membership will be paid in advance and at a rate of five (5) times the annual dues. This may be done after a member reaches the age of 62 years of age.

**Section 7.** Any member in arrears three months is liable for suspension, and shall have no voice or vote in the meetings or in the conduct of the business of the club, or shall not receive any of the benefits of the club, unless reason for non-payment is received and approved by the Board of Directors.

## **ARTICLE VIII: MEETINGS**

**Section 1.** There shall be at least one regular meeting each month. Special meetings may be called by the President who must declare the business to be transacted and the purpose for such meeting. A special meeting may be called by a written request of two active members in good standing, said request to be addressed to the President. A quorum for a special meeting shall be 50% of the total membership.

**Section 2.** Procedure of meetings shall be as follows:

Call to order

Reading and approval of minutes of previous meetings Reading of communications

Presentation of bills

Reading and referring of applications for membership Committee reports

Unfinished business

New business

Induction of membership Nomination and election

Good of the order and introduction of visitors Report of the treasurer

Introduction of speakers

Adjournment - Dues are payable

## **ARTICLE IX: TRIALS AND SUSPENSIONS**

The Board of Directors shall act as trial board. A trial shall be deemed necessary when upon notice of two or more members stated charges are presented charging infraction of this constitution or by-laws or conduct unbecoming a member. The President of the club shall act as judge at all trials and the vice-president shall act as prosecutor.

## **ARTICLE X**

This constitution and by-laws have been drawn in order that members shall have complete control of the club affairs through their duly elected officers. Any amendments hereto shall require a three-fourths (3/4) majority vote of the active membership present at the meeting in which the amendments are voted upon, to become effective. Proposals for amendments shall be submitted in writing to the President by at least two (2) active members in good standing, and shall be presented at a regular or special meeting, but shall not be voted upon until the next regular meeting.

## **ARTICLE XI**

In the event the ADRIAN AMATEUR RADIO CLUB is dissolved, the club assets will be transferred with clear title, after all debts and liabilities have been resolved, to the LENAWEE COUNTY CHAPTER of the AMERICAN RED CROSS.

## **ARTICLE XII**

On February 1, 1991, Article XI was repealed by Article XII.

## **ARTICLE XIII**

March 1, 1991 - In the event the ADRIAN AMATEUR RADIO CLUB is dissolved, the club assets will be transferred with clear title, after all debts and liabilities have been resolved, to the non-profit organization to be determined by the Board of Directors.